**MINUTES OF THE ANNUAL MEETING**

**LLAY COMMUNITY COUNCIL**

**HELD IN LLAY CHURCH HALL ON WEDNESDAY 17th MAY 2023**

**In Attendance: Cllrs B Apsley (Chair), S Roberts (Vice Chair), S Apsley, D Owen, R Walsh, J O’Keefe, K Cupit, P Taylor, C Ankers, K Powell, M Jones, S Watson, Steve Watson, C Archer, Clerk**

**Apologies: Cllr W Austin**

**1. To approve the Minutes of the 2022 Annual Meeting.**

The Chair asked for the Minutes of 2022 Annual Meeting to be approved. JO’K proposed, with RW seconding and this was carried unanimously.

**2. To elect a Chairman of the Council.**

 The Chair asked for nominations for the position of Chair. RW proposed, with PT seconding, that Cllr Bryan Apsley be elected as Chair. After being nominated, the Chair then handed over control of the meeting to the Vice Chair, who asked if there were any other nominations. There were no other nominations and Cllr Bryan Apsley was unanimously elected as Chair. Cllr Bryan Apsley, as the duly elected Chair, then reconvened the meeting.

**3. To receive the Chairmans’ declaration of acceptance of office or, if not then received, to decide when it shall be received.**

The newly elected Chair duly signed and returned the acceptance of Office, countersigned by the Proper Officer of Llay Community Council (The Clerk). The Chair stated how proud he was to be Chair of Llay CC and thanked all for their support.

**4. In the ordinary year of election of the Council, to fill any vacancies left unfilled at the Election by reason of insufficient nominations (Not Applicable 2023)**

**5. To decide when any declarations of acceptance of office which have not been received as provided by law, shall be received. (Not Applicable 2023)**

**6. To receive the report of the outgoing Chairman.**

 The Chair reiterated his earlier comments and looked forward to continuing the work that will need to be done going forward.

**7. To Elect a Vice Chairman of the Council.**

 JO’K proposed that Cllr Sharon Roberts continue as Vice Chair with SA seconding. The Chair asked if there were any other nominations and there were none, with Cllr Sharon Roberts being elected as Vice Chair.

**8. To appoint representatives to outside bodies.**

 There are currently no outside bodies requiring appointment.

**9. To appoint committees and sub committees.**

The Chair asked if anyone wished to join the finance sub-committee, and that those already elected to it wished to remain. There were no changes proposed and SA then proposed the existing members continued with CA seconding. This was carried unanimously. Furthermore, it was unanimously agreed that the Chair and Vice would continue to pre approve all invoice payments, in writing, for 2023/2024.

**10.** **To receive a record of members attendances at meetings of the Council**

The attendance document had been presented to all Councillors ahead of the meeting.

There being no further business, the 2023 Annual Meeting closed at 1838.

B Apsley

Chair

May 2024